

**City of Perry, Iowa**  
**REQUEST FOR QUALIFICATIONS**  
**NOTICE TO CONTRACTORS**

The City of Perry, Iowa is hereby soliciting Statements of Qualifications from qualified sewer cleaning and inspecting contractors for projects occurring within the City of Perry for a period of 5 years. Services required include, but are not limited to, sanitary and storm sewer video inspection, sanitary and storm sewer cleaning, manhole inspection and cleaning, intake inspection and cleaning, assistance with sewer location and CIPP installation. Projects may include

- Weekly on-call services for any of the above referenced work
- Emergency assistance for sewer video, cleaning, locating and possible repair
- Assorted sanitary and storm sewer related CIP programmed projects throughout the City

The Statement of Qualifications submittal should include information regarding the contractor's qualifications. A firm or group must submit a document demonstrating the following:

1. Brief history of the firm.
2. A listing of project team members of the firm/group, including their overall experience and qualifications.
3. A listing of relevant projects with references.
4. Experience within the City of Perry.
5. A listing of available equipment that may be used in the City of Perry.
6. Approach to Responsiveness:
  - a. for on-call requests a response within 48 hours is required.
  - b. for emergency requests a response with approach is required within 2 hours.
7. Proximity to the City of Perry

A qualification based selection process will be utilized. The scoring criteria will be based on the above items 2-7. Fee information will not be considered in the selection process and should not be submitted with the statement of qualifications. Contractors will be rated by a selection committee on their qualifications listed in the submittals. The City of Perry may select the most qualified contractor directly from submittals, but the City of Perry reserves the option to complete interviews.

After the selection is made, the City of Perry will negotiate a scope and fee for the services to be provided. All projects requested under the CIP portion of this agreement will be individually addressed by work order. Some projects may not be included in the CIP but may be deemed necessary by the City of Perry for improvements to their infrastructure systems. The City of Perry reserves the right to reject any and/or all submittals. Submittals will become property of the City of Perry.

Inquiries should be directed to Josh Wuebker, Assistant Public Works Director, City of Perry, 1102 Willis Avenue, Perry, Iowa 50220, Phone 515-465-2481 or email [josh.wuebker@perryia.org](mailto:josh.wuebker@perryia.org).

In consideration of current health factors, the City of Perry will be accepting electronic submittals for this request. Contractors may submit 1 original and 2 copies of their Statement of Qualifications, only if they are submitting paper copies, to the above referenced address no later than 2 pm on September 27, 2021. All statements shall be submitted in a sealed envelope or package and should be clearly marked "Sewer Cleaning and Inspections Qualifications" on the outside of the package along with the contractor's firm name and return address. For electronic submittals, please submit to [liz.hix@perryia.org](mailto:liz.hix@perryia.org) by 2 pm on September 27, 2021.