



## CITY OF PERRY CURB CUT POLICY

*All street/curb cuts are performed by the Public Works Department. This policy describes the requirements and procedures that need to be followed.*

### **CURB CUTTING PROCEDURES**

#### **Prior to Curb Cutting:**

- The contractor must fill out a Right of Way Work Permit located at <https://www.perryia.org/row-permit.html> and that form can be submitted online.
- The contractor must be registered with the City of Perry. Contractor registration forms are located at <https://www.perryia.org/planning--zoning2.html> at the bottom of the page. The form may be printed and brought to City Hall or emailed to [scott.kopecky@perryia.org](mailto:scott.kopecky@perryia.org) (Building Official).
- The area must be located through Iowa One Call at <https://www.iowaonecall.com/> and all locates must be completed.
- The curb needing cut must be painted out with white marking paint before the request is submitted.
- Once both forms have been completed and submitted, 48-hour notice is required to request a curb cut. The request must be made to the Public Works Superintendent at 515-465-2675.

#### **Curb Cutting Process:**

- Once a day has been set for the work to be completed, the Public Works Department will saw the curb, jack hammer the curb, and haul away the debris.
- The curb section will be measured, and an invoice will be sent to the responsible party.
- Curb cut costs are \$20.00/linear foot with a \$300.00 minimum.
- Any contractor requesting a curb cut who has an invoice 60 days or more past due must complete payment before any work is performed.

*Fees are set by resolution of the Perry City Council and are subject to change by approval of the City Council.*